

## Notification of Appointment of Cabinet Members, Senior Advisers and Advisers to Cabinet Members

- 1** The Leader has confirmed the appointment of Cabinet Members and their portfolios, together with the appointment of Senior Advisers and Advisers to Cabinet Members, as set out below, for the ensuing year.

<b>Portfolio</b>	<b>Cabinet Member</b>	<b>Senior Adviser to Cabinet Member</b>	<b>Adviser to Cabinet Member</b>
Leader	Louise Goldsmith	-	-
Adults and Health	Amanda Jupp	-	Viral Parikh (Health Partnership Liaison and Public Health)
Children and Young People (Lead Member for Children)	Paul Marshall	Jacky Pendleton	Elizabeth Sparkes
Corporate Relations	Bob Lanzer	-	-
Education and Skills (Deputy Leader)	Richard Burrett	David Simmons (Education and Special Educational Needs)	-
Environment	Deborah Urquhart	-	Derek Whittington (Waste)
Finance and Resources	Jeremy Hunt	-	Kevin Boram (Procurement and Contracts) Nigel Jupp (Asset Management)
Highways and Infrastructure	Roger Elkins	-	Jacquie Russell (Highways)
Safer, Stronger Communities	Debbie Kennard	-	Carol Purnell (Fire and Rescue) Viral Parikh (Communities)

## **Notification of Cabinet Portfolios – April 2019**

### **Collective Responsibilities**

- Performance Management
- Procurement
- Contract Management
- Residents' Satisfaction
- Income Generation

N.B. The Cabinet Member for Finance and Resources leads on the strategic approach to commissioning and performance management. Cabinet Members will take decisions individually on aspects of commissioning and contract management affecting their portfolio areas but only after consultation with the Cabinet Member for Finance and Resources.

The Cabinet Member for Finance and Resources shall be able to declare land and property as surplus to requirements (except schools' property which will be undertaken jointly with the Cabinet Member for Education and Skills) and, where the value is £500,000 or over, dispose of such land and property. Where the value is below £500,000, the disposal of such land and property is delegated to officers.

In addition a number of responsibilities for particular cabinet members, as set out below, will be discharged in consultation with the Leader or another cabinet member as specified.

### **Leader of the Council**

The following functions are allocated to the Leader of the Council

- to chair meetings of the Cabinet and oversee the preparation of business for its consideration
- to indicate to the Chief Executive and executive directors the priorities and programmes of the Cabinet and majority party, and their likely reaction to new policies or projects
- to be the principal political spokesman for the County Council at internal and external meetings
- to decide matters on behalf of another cabinet member if he or she is unwell, out of the county, has an interest in a matter under consideration, or is otherwise unable to act, or in the Leader's absence, to nominate the Deputy Leader or another cabinet member to do so
- to have responsibility for the following portfolio areas:
  - Strategic Political Direction
  - Policy and Strategy
  - Communications
  - Transformation
  - Economy

### **Deputy Leader of the Council**

To undertake the functions of the Leader of the Council in the absence of the Leader where the business cannot await the return of the Leader due to urgency or to the compelling interests of the Council or when specifically requested by the Leader to do so, within the scope and limitation set out below.

#### **Scope:**

- To chair meetings of the Cabinet.
- To act for the Leader at meetings of the Council or any of its committees, sub-committees or other member meetings which the Leader is expected or required to attend.
- To act for the Leader at any external meetings or meetings with partners or other scheduled events to which the Leader is requested or invited to attend.
- To make, when urgently required, appointments to the Council's Executive or decisions related to such appointments and the allocation of cabinet portfolios.
- To take executive decisions relating to the Leader's portfolio or on matters reserved to the Leader or which would otherwise fall to the Leader.

#### **Limitation:**

- Not to take any decision on the Council's business, or to attend any meeting on behalf of the Leader, and not to receive information on any matter, which has been identified by the Leader as the responsibility of another member or members of the Executive.

### **Adults and Health**

- Adult Social Care
- Adult Safeguarding
- Health and Wellbeing
- Public Health (in consultation with the Cabinet Member for Children and Young People for relevant business)
- Blue Badge Scheme
- Coroner and Mortuaries

### **Children and Young People (Lead Member for Children)**

- Children's Social Care
- Children's Safeguarding
- Youth Services
- Youth Justice
- Early Help Services
- Children's Health – Public Health

### **Corporate Relations**

- Human Resources
- Facilities Management
- Legal Services
- Democratic Services
- IT and Information
- Freedom of Information and Data Protection
- Customer Relations and Digital
- Capita Partnership
- Council Redesign

### **Education and Skills (and Deputy Leader)**

- Schools
- Schools Place Planning
- Adult Skills and Learning
- Education
- Further Education – Liaison
- Skills Development and Apprenticeship
- Special Educational Needs (in consultation with the Cabinet Member for Children and Young People)
- Schools Forum
- Schools Capital Programme (in consultation with the Cabinet Member for Finance and Resources)

### **Environment**

- Waste Strategy
- Recycling
- Energy
- South Downs National Park
- Coast and Countryside
- Rights of Way
- Cycling Improvement (in consultation with the Cabinet Member for Highways and Infrastructure)
- Air Quality and Wellbeing (in consultation with the Leader)
- Minerals
- Planning

### **Finance and Resources**

- Finance
- Assets and Capital Programme
- Pensions
- Treasury and Investment Management
- Procurement

### **Highways and Infrastructure**

- Highways
- Transport Planning
- A27 Improvement
- Strategic Transport
- Flood Prevention
- Railway and Public Transport Liaison
- Cycling and Cycle ways

### **Safer, Stronger Communities**

- Domestic Abuse
- Community Safety
- Trading Standards
- 3<sup>rd</sup> Sector
- Drug and Alcohol Action
- Gypsy, Roma and Travellers
- Registration Services
- Libraries and Archives
- Community Development
- County Local Committees (Community Engagement)
- Fire & Rescue Service
- Police Liaison
- Emergencies and Resilience
- Armed Forces Liaison
- Military Covenant

### **Tony Kershaw**

Director of Law and Assurance

**Contact:** Clare Jones 033 022 22526

### **Background Papers**

None

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